

**Hiring: Seasonal Front of House Ushers, Ticket Takers and Bartenders for the 2018 Holiday Season (November 27 – December 30, 2018)**

Reporting directly to the Front of House Manager, this position is a seasonal part time position.

**Specific responsibilities include:**

- Patron Services such as providing information about ATP and the show on stage, helping patrons find their seats and assisting with any patron concerns or questions.
- Speedy and responsible cash handling at the bar or merchandise, ice cream or raffle tables.
- Ensuring the safety and comfort of patrons by keeping aware at all times of issues of safety and emergency procedures, especially when seating latecomers in the dark.
- Supporting the Front of House volunteer staff by helping the FOH Manager ensure directions are being communicated and acted out on shift.

**The successful candidate for this position will possess:**

- Excellent verbal and written communication and interpersonal skills
- Proven organizational and time management abilities
- An outgoing, friendly personality
- A strong attention to detail and awareness of safety
- A passion for and knowledge of theatre, arts and culture
- Must have good availability from November 27 – December 30, 2018
- Bartenders must be over 18 and have ProServe

At Alberta Theatre Projects we are committed to a diverse workforce and a respectful work environment. We are focused on attracting and retaining the best talent by encouraging applications from all qualified individuals including visible minorities, aboriginal people, and people with disability.

**If you are interested in this opportunity please send your resume to Sharon at [slancaster@atplive.com](mailto:slancaster@atplive.com) by October 19<sup>th</sup>. Interviewed will be held October 23<sup>rd</sup> – 26<sup>th</sup>.**